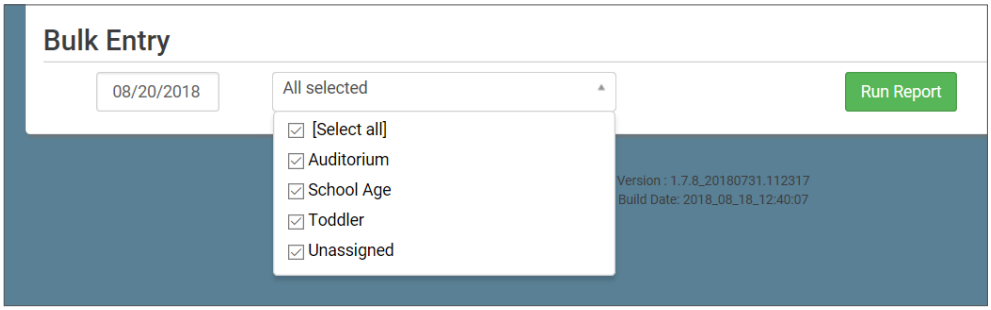
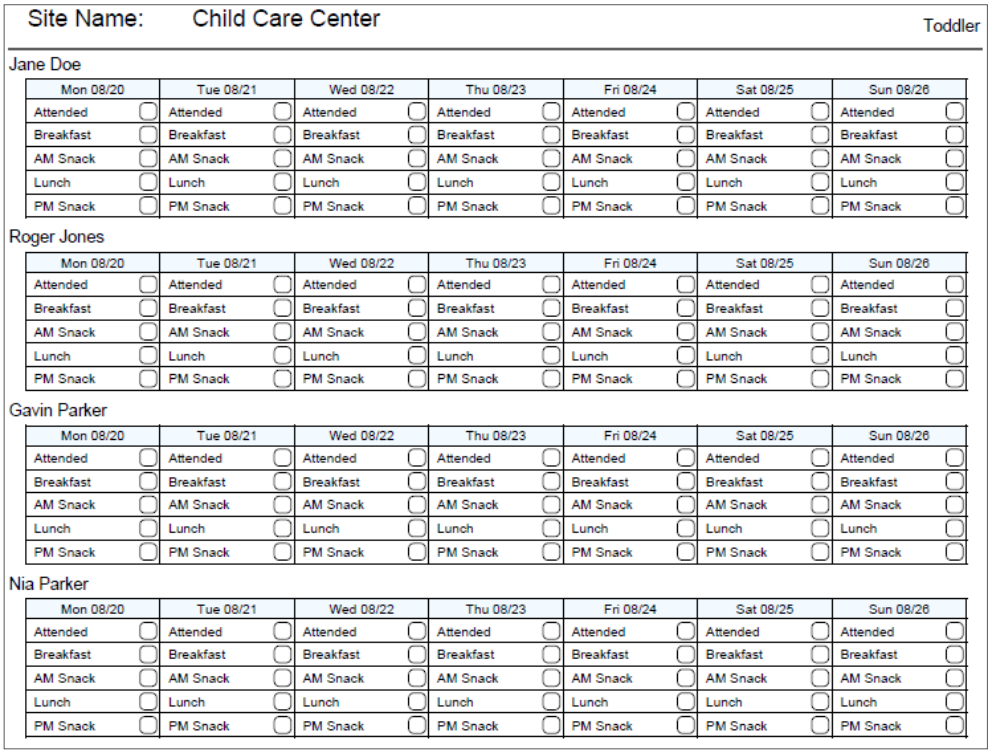
Reports: Claims: Bulk Entry Sheet

The Bulk Entry Sheet report is used only by sites using the paper method for attendance and meal count recording. Paper attendance and meal count sheets can be generated for individual rosters using the "Enter Attendance & Meal Count from Paper" dashboard button. **The Bulk Entry Sheet report allows you to generate the paper forms for all rosters in one PDF.** They have a slightly different appearance from those forms generated using the "Enter Attendance & Meal Count from Paper".

The choices on the Bulk Entry Sheet report include the date and the rosters. Select multiple rosters using the checkboxes or "Select All" to print sheets for all rosters.



To run the report, make your selection and click the green "Run Report" button. A hyperlink will appear called "Download Report". Click the hyperlink to download or view the report.



Site Name: Child Care Center — Toddler

Jane Doe

Mon 08/20	Tue 08/21	Wed 08/22	Thu 08/23	Fri 08/24	Sat 08/25	Sun 08/26
Attended	Attended	Attended	Attended	Attended	Attended	Attended
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack

Roger Jones

Mon 08/20	Tue 08/21	Wed 08/22	Thu 08/23	Fri 08/24	Sat 08/25	Sun 08/26
Attended	Attended	Attended	Attended	Attended	Attended	Attended
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack

Gavin Parker

Mon 08/20	Tue 08/21	Wed 08/22	Thu 08/23	Fri 08/24	Sat 08/25	Sun 08/26
Attended	Attended	Attended	Attended	Attended	Attended	Attended
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack

Nia Parker

Mon 08/20	Tue 08/21	Wed 08/22	Thu 08/23	Fri 08/24	Sat 08/25	Sun 08/26
Attended	Attended	Attended	Attended	Attended	Attended	Attended
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack	AM Snack
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack	PM Snack