


Reports: Participants: Duplicate Case Number Report



The Duplicate Case Number Report displays a list of households with case numbers that are the same. This is helpful if a sponsor is trying to identify duplicate households. The Duplicate Case Number Report is a “real-time” report.

To run the report:

- Click the green “Run Report” button.
- A hyperlink will appear called “Download Report”.
- Click the hyperlink to download or view the report.

Child Care Center		Duplicate Case Number Report 
Guardian first name	Guardian last name	Case number
Jane	Doe	123456
John	Doe	123456