

The grocery list report helps you predict the amounts of each food item you will need. A few notes about the grocery list report:

- The estimates are based on participant schedule. If you don't enter any schedule information, or enter only partial schedule information, then this report will not be accurate.
- The units generated for the grocery list match the units of the food items you add to your menu:
  - If you want the grocery list report to give you how many pounds of apples you should buy, then you should select "Apples (in lbs)" when planning your menus.
  - If you'd rather know how many apples to buy, you should select "Apples, fresh, 125-138 count" when planning your menu.
  - Finally, if you want to know how many cups of apples to buy, you should select "Apples, sliced" when planning your menu.

**The only selection required for the Grocery List Report is the date range.**

To run the report, make your selection for the date range and click the green "Run Report" button. A hyperlink will appear called "Download Report". Click the hyperlink to download or view the report.

09/01/2018 - 10/19/2018			
	<b>Food Item</b>	<b>Amount</b>	<b>Serving</b>
Fluid Milk	Milk, fluid	600.00	Cup
Fruit	Apples, fresh, 125-138 count	150.00	Each
Fruit	Bananas, fresh, regular, 100-120 count	120.00	Each
Fruit	Cantaloupe	60.00	Cup
Fruit	Oranges, fresh, 138 count	30.00	Each
Grains	Cereal, Plain Cheerios or Generic Equivalent	55.00	oz eq
Grains	Crackers, Ritz	110.00	Each
Grains	Graham crackers	65.00	Crackers