

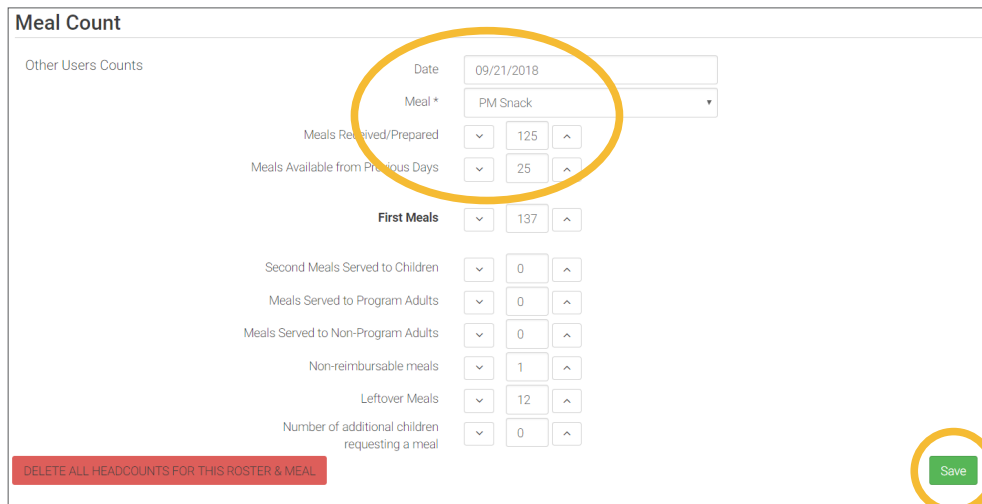
Meal Count: Taking Meal Counts Using Web App

Meals counts can be recorded two ways:

- Web app through any web browser, such as Chrome, Explorer, Edge or Safari.
- Mobile app available through the Google Play or iTunes.

To take a meal count:

- Click on “Meal Count” on the main dashboard.
- Select the date, meal and roster for which you want to take a count.
- Use the up/down arrows or type a number into the box.
- Click “Save” to record the meal counts.



Meal Count

Other Users Counts

Date: 09/21/2018

Meal*: PM Snack

Meals Received/Prepared: 125

Meals Available from Previous Days: 25

First Meals: 137

Second Meals Served to Children: 0

Meals Served to Program Adults: 0

Meals Served to Non-Program Adults: 0

Non-reimbursable meals: 1

Leftover Meals: 12

Number of additional children requesting a meal: 0

DELETE ALL HEADCOUNTS FOR THIS ROSTER & MEAL.

Save

Note: headcount meal counts from other users will appear on the upper-left corner. If two users enter counts for the same meal on the same day, they will add together. If using headcount meal counts, we strongly recommend having only one person assigned to entering meal counts.