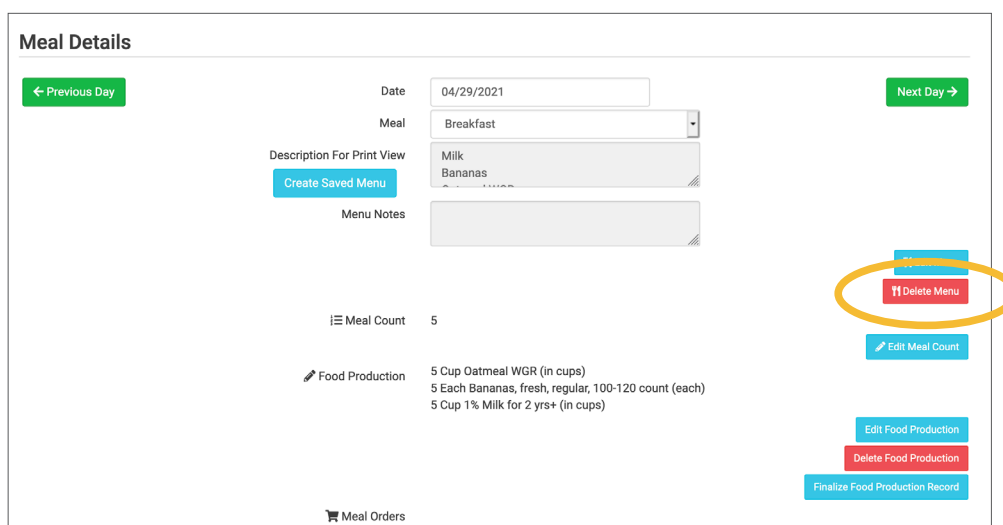


You may delete a menu as long as the meal has not been included in a claim. If a food production record has been created based on the menu, deleting the menu will ALSO delete the food production record. This is to ensure that the menu and food production record always match.

To delete a menu for a single day:

- Click on Menu on the main dashboard.
- Click on the date and meal that you want to delete.
- Click the red “Delete Menu” button.
- The menu is now deleted and the fork/knife icon disappears from the menu calendar.



Meal Details

← Previous Day Date: 04/29/2021 Next Day →

Meal: Breakfast

Description For Print View: Milk, Bananas

Create Saved Menu

Menu Notes

Meal Count: 5

Food Production: 5 Cup Oatmeal WGR (in cups), 5 Each Bananas, fresh, regular, 100-120 count (each), 5 Cup 1% Milk for 2 yrs+ (in cups)

Meal Orders

Buttons on the right: Edit Meal Count, **Delete Menu** (circled in yellow), Edit Food Production, Delete Food Production, Finalize Food Production Record

To delete a menu for multiple days:

- Click on Menu on the main dashboard.
- Click on the “Delete Menus” button at the top of the page.
- Select the Delete From, Delete To and Meal you wish to delete.
- Click the red “Delete Menus” button.



Delete Menus

Delete From * 07/05/2021

Delete To * 07/09/2021

Meal * All selected

Delete Menus