

You must create a meal order for a date in the future. If you try to create a meal order for the current date, or a date in the past, the “Edit Meal Order” button will not appear.

To create a meal order using the web app:

- Click on “Menu” on the main dashboard.
- Click on the date and meal for which you would like to create a meal order.
- Click on the blue “Edit Meal Order” button in the lower right corner.
- Enter information in the following fields:
 - Quantity of meals: enter the quantity of meals for the appropriate USDA age range
 - Instructions: use this field to enter notes, such as dietary needs or delivery instructions
- Click on the green “Save” button to save this to the meal with the ability to continue to edit.
- Click on the green “Send to Sponsor” button to finalize the meal order and no longer be able to edit.

Meal Orders

Date 05/18/2020

Meal Lunch

Age Range	Quantity of meals
6 Years - 12 Years	<input type="text"/>

Instructions

You must create a meal order for a date in the future. If you try to create a meal order for the current date, or a date in the past, the “Edit Meal Order” button will not appear.

To create a meal order using the mobile app:

- Click on the “Meal Order” button.
- Click on the date and meal for which you would like to create a meal order.
- Enter information in the following fields:
 - Quantity of meals: enter the quantity of meals for the appropriate USDA age range
- Click “Submit” to save this to the meal with the ability to continue to edit.
- Click “Send to Sponsor” to finalize the meal order and no longer be able to edit.

