

If you wish to track sponsor principal individuals and their training, you can do that here.

### To add a sponsor principal:

- Click on “Setup” from the main sponsor dashboard.
- Click the blue “Add” button.
- Complete the fields:
  - **Name (required)**: include the name as it appears on official documents.
  - **Position (required)**: job title or position on the Board of Directors (for non-profit).
  - **Birthdate (required)**
  - Term Dates (optional): for members of the Board of Directors.
  - **Address (required)**: assists with identification.
  - **Email Address (required)**
  - Employer (optional): if Board Member.
  - Job Title at Employer (optional).
  - Conflicts (optional): record conflicts of interest.
  - Checkboxes for “Can Vote” and “Receives Compensation” (optional).
- Click “Save”.

### Sponsor Principal

Name	<input type="text"/>
Position	<input type="text"/>
Birthdate	<input type="text"/>
Term Dates	<input type="text"/>
Address	<input type="text"/>
Email	<input type="text"/>
Employer Name	<input type="text"/>
Job Title at Employer	<input type="text"/>
Conflicts of Interest	<input type="text"/>

Voting Member of Board  
 Compensation For Serving