



OPTION 1 : Generate an ACH File

1. [Set up your banking.](#)
2. [Generate your ACH file.](#)

Notes:

- My Food Program does not directly connect to any financial institution. To use this feature, you will download an ACH-formatted file from My Food Program and upload that same file into your banking software.
- Please note that we do not transfer the funds; we only provide you the ACH file that you can use with your bank.
- We take data security very seriously and ensure that no banking data is ever stored unencrypted in plain text. If you choose to use our new ACH feature, you will create a banking password, which is separate from your usual password, so that even if there were a data breach, your financial data would be secure.

OPTION 2: QuickBooks Online Integration

1. [Connect to QuickBooks.](#)
2. [Select the QuickBooks Billing and A/P Accounts.](#)
3. [Link My Food Program Sites to QuickBooks Vendors.](#)
4. [Send Bills to QuickBooks.](#)

Notes:

- All provider or center bank account information will be stored in your ACH software.
- There are many [apps](#) that you can use to make payments from QuickBooks. Some of them are free and all of them meet stringent financial security requirements.
- This option requires that your providers or centers are listed as vendors in QuickBooks - you can import them easily.
- This option does NOT involve downloading and uploading files – there is a direct connection between My Food Program, QuickBooks and your ACH software.

OPTION 3: Offline Payments

1. [Download your claim data from My Food Program and into an Excel file.](#)
2. Upload that file into an ACH creation software program.
3. The ACH creation software will be linked with your bank.

Notes:

- All provider or center bank account information will be stored in your ACH software.
- There is an additional fee for ACH software. Some affordable options include:
 - [Treasury Software:](#)
\$20 per month with no other fees
 - [ezACH Deposit Software:](#)
One-time fee of \$199 (no monthly fee)
 - [ACH Payments Creator:](#)
One-time fee of \$99 (no monthly fee)
- This option does not link to your accounting software, so you'll need to record a bill or expense.
- This option involves downloading and uploading files – there is no direct connection between My Food Program and the ACH software.