Attendance:
In/Out Times using Mobile App

MY
FOOD PROGRAM

To take attendance using the mobile app:

- Click on the "Daily Attendance" button.
- Select the roster for which you are taking attendance.
- Select the name of the participant and click on the left box to enter a "time in". Use the selector to enter the time the participant arrived. Click "Confirm".
- Click "Submit". Other people who login or refresh their screens will see these participants as checked in. It will also synchronize in real time with the web app.