

This page is used to set default settings for newly-created sites and also manage configurations for all existing sites. You can either ensure that all sites have the same configuration or change one of the settings for all sites without needing to go into each site individually. .

To manage site configurations:

- Click on “Setup” from the main sponsor dashboard.
- Click on the “Manage Site Configurations” button.
- On the left column you will see a list of settings for which sponsors can set a default value. See below.
- On the right column users can select from existing sites and apply the same settings. Here is where you can ensure that all sites have the same configuration or change one of the settings for all sites without needing to go into each site individually.
- Be sure to click “Save Configuration for future sites” or “Apply checked fields to selected sites” when finished.

Manage Site Configurations

Configuration to be applied to future new sites	Mark to apply to selected site(s)
	Select Site(s) to apply to <input style="width: 150px;" type="text"/>
Daily Attendance Method <input style="width: 150px;" type="text" value="Select"/>	<input type="checkbox"/>
Meal CountTimeFrame <input style="width: 150px;" type="text" value="Select"/>	<input type="checkbox"/>
Meal Count Method <input style="width: 150px;" type="text" value="Select"/>	<input type="checkbox"/>
Meal Count Entry <input style="width: 150px;" type="text" value="Select"/>	<input type="checkbox"/>
Infant Menu Method <input style="width: 150px;" type="text" value="By Date"/>	<input type="checkbox"/>
Reimbursement Method <input style="width: 150px;" type="text" value="Actual Meal Count by Type"/>	<input type="checkbox"/>
<input type="checkbox"/> Require menus before meal counts	<input type="checkbox"/>
<input type="checkbox"/> Require food production records before meal counts	<input type="checkbox"/>
<input type="checkbox"/> Allow Sites to Download Pre-Filled Participant Registration Forms (income and/or enrollment forms)	<input type="checkbox"/>
<input type="checkbox"/> Hide option for staff to take attendance	<input type="checkbox"/>
<input type="checkbox"/> Enhanced sponsor control of available food items	<input type="checkbox"/>
<input type="checkbox"/> Site can add Staff	<input type="checkbox"/>
<input type="checkbox"/> Ignore menu validation	<input type="checkbox"/>
<input type="checkbox"/> Invoicing Feature	<input type="checkbox"/>
<input type="checkbox"/> Allow meal orders to be entered using the mobile app	<input type="checkbox"/>
<input type="checkbox"/> Hide Check for Errors Button?	<input type="checkbox"/>
<input type="checkbox"/> Hide Submit to Sponsor button?	<input type="checkbox"/>
<input type="checkbox"/> Allow Staff to add Participants on Mobile	<input type="checkbox"/>
<input type="checkbox"/> Do not include ARAM participants in income and enrollment form reminders	<input type="checkbox"/>
Licensing Age Range Errors <input style="width: 150px;" type="text" value="Choose"/>	<input type="checkbox"/>
Enrollment Form Errors <input style="width: 150px;" type="text" value="Choose"/>	<input type="checkbox"/>
Missing Infant Menu Errors <input style="width: 150px;" type="text" value="Choose"/>	<input type="checkbox"/>
Missing Infant Notification Errors <input style="width: 150px;" type="text" value="Choose"/>	<input type="checkbox"/>
Facility License Missing/Expired <input style="width: 150px;" type="text" value="Choose"/>	<input type="checkbox"/>
<input type="button" value="Save Configuration for future sites"/>	<input type="button" value="Apply checked fields to selected sites"/>